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MS - 1190

JUL 24 1957]

MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Proposed T/O for Foreign Intelligence Staff

1. This memorandum contains a recommendation for DD/S approval in Paragraph 7.

2. The Chief, Administration, FI Staff proposed a revised T/O that was reviewed and concurred in by the COPS-DD/P and the SSA-DD/S (Tab I). The amendments to the initial submission are included in this Tab.

3.

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ceiling positions included in the total for the FI Division to accommodate part time employees on a single GS-4 position. The Office of Personnel approves this procedure and FI assures us that only half time, or less, employees will be placed on this position, and full time employees will be provided for in the regular manner.

4. There are some misalignments in the organizational structure of FI Division which have not been resolved. The Management Staff is to resume conducting a continuing survey in FI Division to correct these misalignments. In order to thoroughly study the structure and functions of this Division, and prevent further delays in the processing of this T/O, PEO has agreed to withhold classification action on specific positions in those areas to be surveyed. Tab IV identifies those positions which require further analysis by the Management Staff. The Office of Personnel reviewed and approved the position titles and grades as shown on the current T/O for the FI Division, including two additional positions in the Office of the Chief, and the reorganization of the Machine Branch as listed in Tab V. The position titles and grades for the remaining elements of the FI Staff were approved as shown in Tab II.

5. The Chief, Budget Division (Tab III) stated, "there is no budgetary objection to approval of the T/O".

6. The DD/P is over its authorized ceiling but we have been assured by the SSA-DD/S that action is underway to make reductions in the internal distribution of ceiling to keep the total figure within authorized limitations.

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7. Your approval of the current T/O, as amended in Tab V, for the RI Division and the remainder of FI Staff as listed in Tab II is recommended.

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Chief, Management Staff

Attachments:

- Tab I - Proposed FI Staff T/O
- Tab II - Dir. of Pers. comments
- Tab III - Budget Div. comments
- Tab IV - Positions requiring further study
- Tab V - Additions, RI Division current T/O

The recommendation in Paragraph 7 above is approved.

Date JUL 25 1957

(signed) H. Gates Lloyd

H. GATES LLOYD
Acting Deputy Director
(Support)

DISTRIBUTION:

- Orig. and 1 - Dir. of Personnel w/l set att.
- 2 - DD/S
- 1 - SGA-DD/S
- 1 - Comptroller w/l set att.
- 1 - Mgmt. Staff w/l set att.
- 1 - FI Staff

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Mgmt. Staff/[REDACTED]/js (23 July 1957)

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment Missing